

**Greater Green Bay Health Care Alliance**  
**CLINICAL MEETING MINUTES**  
**Friday, October 24, 2025 | 8:30 AM | via Microsoft Teams**

**ATTENDEES:** Sherri Hanrahan-Bellin College, Nicole Phillips–NWTC, Brian Krogh-NWTC, Stacie Jacquet-DC Medical, Morgan Cowie-Bellin College, Mollie Kaebisch-NWTC, Kaitlin Williams–UWGB, Jenn Leonard-HSHS, Cheryl Rentmeester-NWTC, Kelly Verhasselt-Bellin-Emplify, Mary Otto-Advocate Health, Cynthia Theys-NWTC, Joan Steeno-NWTC, Carrie Karcz- Bellin-Emplify, Eric Costea-Rasmussen, Ally Mueller-HSHS, Selena King - NWTC, Jennifer Myles-Clair- Advocate Health, Michelle Krause-Onieda Health, Laura Janssen-Advocate Health, Chris Vandenhouten-UWGB, Danielle Van Camp-Bellin College

## Welcome

No new attendees were introduced.

## Vaccine Declination Form and Flu Accommodation - [2025 Contingent Workers Flu Accommodation - TrackMy Instructions & Student Instructor Immunization Declination Form](#)

Laura Janssen presented reminders:

- Students must use official declination forms.
- Flu vaccine declination requires TrackMy documentation.
- Rubella and Influenza require accommodation via TrackMy.

Increase in student declinations noted.

- Possible reasons: documentation issues, misunderstanding process, or cost barriers.
- Schools and agencies shared similar trends.

## Review Standing Agenda Items – [2026 GGBHA Standing Agenda Items](#)

Adjustments proposed:

- Add review of mission and vision to **January** instead of May.
- Extend preceptor forms and handbook updates into **July**.

Agreement on keeping current timelines for:

- Mandatory module reviews (Feb–Mar)
- Clinical forms and annual update planning (Apr–Jun)
- Website and contact list review (May)
- Annual Clinical Instructor Update (Sep)
- Website funding discussion (Oct)
- TBD meetings (Nov–Dec)

## EPIC Resource Sheets

- Aurora's sheet updated and posted.
- Bellin and HSHS updates are pending.
- HSHS to review and possibly update their sheet.

## Funding the GGBHA WordPress Website and Domain Registration

Domain: \$19/year (currently on NWTC card).

WordPress: \$180/2 years (next renewal March 2026 also currently on NWTC card).

- UW-Green Bay may take the next funding cycle of two years; Christine to confirm with acting dean.
- Documentation to be shared for budgeting.

## Website Stats for August and September

### August 2025:

Total student visits: 1,545

Welcome page views: 450

Program coordinator page views: 194

### September 2025:

Total student visits: 810

Welcome page views: 287

Program coordinator page views: 206

## NEW Healthcare Alliance Update - [New North-AHW NEW Healthcare Alliance Grant 2025.pdf](#)

- Received \$250,000 grant over 2 years starting Nov 1.
- Focus areas: workforce tracking, career exploration, clinical placements.
- Rebecca DeShane leading efforts; project manager to be hired.
- No changes to GGBHCA operations expected, potential for collaboration.

## November & December Meeting

November 28 & December 26 meetings canceled due to holidays.

Proposed **in-person lunch meeting** on **December 5** at **Hinterland**.

- Kelly Verhasselt to coordinate.
- Attendees to email Nicole Phillips or Sherri Hanrahan to RSVP.
- Time: **11:30 AM**
- Packers home game on Dec 7 noted; Kelly to confirm venue availability.
- Nicole will send an invite for calendar.

## NEXT CLINICAL MEETING

The next clinical MS Teams meeting is scheduled for Friday, January 23, 2026, 8:30 to 10:00 a.m.

Standing agenda items:

- Welcome
- Review Mission and Vision Statement
- Review: 2026 Standing Agenda Items

