

Greater Green Bay Health Care Alliance
CLINICAL MEETING MINUTES
Friday, April 25, 2025 | 8:30 AM | via Microsoft Teams

ATTENDEES: Sherri Hanrahan-Bellin College, Cindy Theys-NWTC, Nicole Phillips-NWTC, Brian Krogh-NWTC, Philip Taylor-NWTC, Jennifer Jewell-Rasmussen, Lori Kulju-Bellin College, Erin Demerath-Bellin College, Kaitlin Williams – UWGB, Christian Cottingham-Endter-Advocate Health, Julie Swavely-NWTC, Cheryl Rentmeester-NWTC, Morgan Cowie-Bellin College, Kelly Verhasselt-Bellin, Stacie Jacquet-DC Medical, Carrie Karcz-Bellin, Jenn Leonard-HSHS, Jennifer Myles-Clair- Advocate Health, Ally Mueller-HSHS, Laura Janssen-Advocate Health, Chris Vandenhouten-UWGB, Nancy Jansen- Advocate Health, Colleen Dobbs-NWTC, Karen Goebel-Advocate Health

Welcome

Review of Clinical Forms:

- Affiliation Verification: Discussion on updating the form to include options for annual TB skin tests and baseline drug screens.
- Background Approval Policy: Ensuring HR reviews the policy to keep it current. The policy was reviewed on 4/25/25 by HSHS HR without any recommended changes.
- Criminal Background Check: No changes needed.
- Clinical Residency Placement Request Forms: Confirming the forms are still effective.
- Confidentiality Agreement: Updated recently, no further changes required.
- Hepatitis B Declination: No changes needed.
- Immunization and Health Requirements: No changes needed.
- Instructor New to Clinical Unit: No changes needed.
- On-Site Orientation Checklist: Minor formatting adjustments.
- Student Assignment Sheet: No changes needed.
- Student Evaluation of Clinical Experience: Discussion on new evaluation processes starting May 1st.
- Under Post Clinical forms: Aurora Health Care: SBAR link added: [SBAR Nursing Preceptor Instructor and Unit surveys.pdf](#)

Service Animal Policies:

Increasing Presence

- Trend: There is an increasing number of service animals in clinical settings, particularly in EMS programs. This trend is expected to extend to nursing and other allied health programs.

Emotional Support Animals

- Difference: Emotional support animals provide comfort but are not trained to perform specific tasks. They do not have the same legal protection as the service animals under ADA.
- Policies: Healthcare facilities typically do not allow emotional support animals in clinical settings due to different regulations and requirements.

Bellin College: Has a policy and ensures accommodation is on file.

HSHS: Allows service animals but restricts them in areas that could compromise sterile environments.

Aurora: Allows service animals and ensures safety for patients, staff, and the animal. They have had successful experiences with service animals being present in healthcare settings.

[**Service Animal Educational Posters.pdf**](#)

[**Service Animals at the Clinical Site.pdf**](#)

Clinical Instructors Annual Update:

- Proposed date for the annual update: August 8th, 8:30-10:30 AM, to be held virtually and recorded.

Skills List Update:

- **BayCare:** Allowing Foley insertion under specific conditions, not allowing central line dressing changes, and permitting IV meds through central lines.
- **Aurora:** Updating checklist items and revising COVID questions.

Other Updates:

- **HSHS Scholars Program:** Sharing information about the program.
- **Parking at Advocate Aurora:** Main atrium is now open for staff and patients.

NEXT CLINICAL MEETING

The next clinical MS Teams meeting is scheduled for Friday, May 23, 2025, 8:30 to 10:00 a.m. Standing agenda items:

- Welcome
- Review: Overall Website
- Review: Contact Lists
- Planning: Clinical Instructors Annual Update