

Greater Green Bay Health Care Alliance
CLINICAL MEETING MINUTES
Friday, March 28, 2025 | 8:30 AM | via Microsoft Teams

ATTENDEES: Cindy Theys-NWTC, Nicole Phillips-NWTC, Joan Steeno-NWTC, Ally Mueller-HSHS, Philip Taylor-NWTC, Jenn Leonard-HSHS, Julie Swavely-NWTC, Kelly Verhasselt-Bellin, Selena King-NWTC, Morgan Cowie-Bellin College, Mary Otto-Advocate Health, Kaitlin Williams – UWGB, Stacie Jacquet-DC Medical, Christian Cottingham-Endter-Advocate Health, Cheryl Rentmeester-NWTC, Trina Sargent-NWTC, Mariam Case-Rasmussen, Laura Janssen-Advocate Health, Jennifer Myles-Clair- Advocate Health, Jennifer Wagner-HSHS, Carrie Karcz-Bellin, Chris Vandenhouten-UWGB, Erin Demerath-Bellin College, Karen Goebel-Advocate Health, Melinda Rose-NWTC

Welcome

A couple name changes.

Erin McCallum is now Erin Demerath

Selena Zimmerman is now Selena King.

Final Review: Mandatory Modules

- Nicole led the review of the modules, with a particular focus on the safety module.
- She ensured that all changes, including moving slides and adding new ones, were correctly implemented.
- There was a discussion on improving visibility through color coding and font adjustments.
- Cindy confirmed that everyone agreed the slides were complete and ready to be posted.

Bellin Updates – Kelly Verhasselt

mCE Updates:

- I will be entering the fall group led (slot based) requests into mCE once received from all the schools and will send everyone an email notification once I have them entered so schools can request. The slot-based requests will continue to be available only to specific schools, as we have been doing.
- Traditional (preceptor led) requests can be placed at any time for the fall, just know they may not be addressed as quickly as the slot-based requests since each I still need to reach out to each unit for them to review and approve.
- Slowly Bellin and Gundersen are expanding programs that will run through mCE, currently working on adding the mid-level and provider level student groups.
- If a school is no longer needs a slot, it can be released (see below):

For the schools to “release” the slots they request and don’t need, they can go to their home page, filter (blue box with the white lines), then change the status to “Pending Approval Slots”. Then, they can click the box of the line of the slots they no longer need. At the bottom of the page, they can select “Release Selected Slot(s)” (blue circle below). Then, click “Ok”

Infection Prevention:

Earlier this month I was contacted by Infection Prevention indicating a group of students were not aware of the proper donning and doffing of PPE and asked if they receive information about this, which I reassured her they do and provided the PP shared on the GGHCA site. Please remind faculty

to ensure students are fully aware of process/procedures. The issue was that students were taking their dirty gowns off in the hallway.

Student Access to Policies:

Sounds as though many students are now able to access the policies. I sent emails to the IT security team inquiring if this problem has been resolved on their end, but I have not received confirmation. Please request that faculty have their students attempt to access the policies and let me know if this continues to be an issue.

Project Fusion (Merging of Bellin and Gundersen EMR):

Projected go-live for this project in the Bellin region remain July 26, so the request to limit all group led student groups remains in place. Preceptor-led students will be addressed on a case-by-case basis.

- Kelly Verhasselt provided updates on the process for requesting and managing clinical slots.
- Emphasis on the importance of accurate dates and details when submitting requests, as changes require a complete reset and re-entry of information.
- Instructions were given on how to release unused slots to make them available for other units.
- The merging of electronic records from Gundersen and Bellin, known as Project Fusion, was discussed.
- This project aims to streamline records but will require careful management to avoid disruptions, especially during the transition period.
- If you need more details or have specific questions, feel free to reach out to Kelly.

Advocate Aurora Jennifer Myles-Clair mCE Updates

- Jennifer mentioned upcoming updates to the MCE checklist, particularly related to COVID-19 reporting requirements.
- Schools will need to call MCE to match the updated checklist questions, ensuring students see the new questions and not the removed ones.
- Post-licensure students (e.g., RN to BSN, MSN, DNP, PhD) will have a new requirement to upload determination memos from IRB reviews.
- This change ensures that all projects are reviewed and deemed non-human subject research before implementation.
- MCE facilitates direct communication with students and preceptors, allowing them to view rotation details and compliance status.
- Automated surveys and assessments are sent at the end of rotations to gather feedback and improve the process.
- These updates aim to enhance the efficiency and organization of clinical placements, ensuring that all stakeholders have access to necessary information and can manage rotations effectively.

Service Animals in Clinical/School Settings

- Increasing number of students requesting to bring service animals.
- Discussion on ADA requirements and differentiation between service animals and emotional support animals.
- Concerns about patient allergies and fears, and the need for clear policies.

- Please review your organization's policies regarding service animals and send them to Nicole Phillips. We will add these to the agenda for the next meeting to highlight and discuss the key points related to service animals.

Skills List Updates from Advocate Aurora – Laura Jenssen

- Few new skills to add to the list. There are three additions:
 1. Insertion of urinary catheters.
 2. Central line dressing changes.
 3. Accessing and administering IV push medications through the central line.
- Sites can decide which skills they will support for students and instructors. The skills list will include these new additions with an asterisk indicating to check with your site. For example, BayCare will allow urinary catheter insertion, but not central line dressing changes due to having a VAD team.
- This update is effective from May 1st. Once all documents are finalized, Laura will send them to everyone, including current on-site instructors. These changes will be reiterated in instructor meetings hosted by Jen and Mary.
- Additionally, BayCare is switching back to Lippincott as BayCare resource for procedures starting May 1st. The link will be accessible through EPIC under resources.
- Lastly, the main lobby entrance is expected to open in early April. Laura will email everyone once it is confirmed.

Other

NFL Draft Impact:

- NWTC initially planned for students to attend clinicals as usual during the NFL draft. Due to students being asked to work extra shifts, alternate arrangements are being made.
- Communication with clinical sites to ensure smooth operations during the draft week.

Storage Issues on Website:

- Good news! There are no current issues with storage. There was just a delay in uploading media. If you could still take a look at the website and check for any unnecessary items we can delete, it would be helpful for the future.

NEXT CLINICAL MEETING

The next clinical MS Teams meeting is scheduled for Friday, April 25, 2025, 8:30 to 10:00 a.m. Standing agenda items:

- Welcome
- Review: Clinical Forms
- Planning: Clinical Instructors Annual Update
- Service Animal Policies
- Website Storage