

Greater Green Bay Health Care Alliance
CLINICAL SUBCOMMITTEE – MICROSOFT TEAMS MEETING MINUTES
Friday, May 26, 2023 | 8:30 AM

ATTENDEES: Scott Anderson-NWTC, Jean Bouche-UWGB, Christian Cottingham-Endter-AAH, Karen Ganey-AAH, Sarah Greely-Prevea, Sherri Hanrahan-Bellin College, Laura Janssen-AAH, Carrie Karcz-Bellin Health, Jenn Leonard-HSHS, Amethyst Messer-Bellin College, Ashley Otto-Rasmussen College, Chris Vandenhouten-UWGB, Cindy Theys-NWTC, Kelly Verhasselt-Bellin Health, Ann Wasmund-Bellin College, Sherry Willems-HSHS, Kaitlin Williams-UWGB, Ka Yang-UWGB, Debbie Thompson-NWTC

EPIC TRAINING UPDATE

There were no further developments.

REVIEW: OVERALL WEBSITE, MISSION & VISION

The overall website was reviewed for changes. Prior to the 6/23/2023 meeting, members are asked to review the website [home page](#) for mission and vision changes. A mission statement is needed. **Suggested changes, looking through the lens of clinical placement, can be emailed to Sherri Hanrahan and/or Debbie Thompson, prior to the 6/23 meeting.**

A 'Save the Date' was added to the *Clinical Instructors Annual Update* page. The *College Open House* navigation tab was changed to *Academic Information*.

REVIEW: CONTACT LISTS

Additional contact list updates can be sent to Debbie Thompson. Sherri Hanrahan and Debbie will coordinate updating the contact group for meeting minutes / notices.

PLAN: CLINICAL INSTRUCTORS ANNUAL UPDATE | AUGUST 11, 2023 | 8:30 TO 10:30 AM

Members and their colleagues are asked to confirm their attendance via the registration link sent by Sherri Hanrahan. The event will be held live virtually, in addition to a recorded link posted on the GGBHCA website. Presenters are asked to send their updated slides to Debbie by **Friday, July 21.**

MCE UPDATES – LAURA JANSSEN & KAREN GANEY, AAH

- Covid questions were updated for summer placements. AAH is not stating students are required to get a booster; however, if they did, students will be asked when they received their booster. Covid guidelines are now a one-page document.
- There are new forms for students seeking an exemption for medical or religious reasons.
- The Safe Check app is no longer being used for students.

CONFLICT MANAGEMENT FOR STUDENTS

Kelly Verhasselt and Sherri Hanrahan reviewed their organization's conflict management materials. Conflict management struggles are common, not only a student issue, and differ for students vs. nurses. Considerations: How is conflict management being taught? Is there an opportunity for some hands-on learning? Sherri will contact Kari Liebeck to determine if she would like to pull some thoughts together that could be added to a couple of mandatory module slides.

UPDATE: INCLUSIVITY FOR PROFESSIONAL EXPECTATIONS MANDATORY MODULE – SARAH GREELY, PREVEA

At our last meeting, members suggested writing *whys* for some of the guidelines. Sarah shared a PowerPoint slideshow for feedback. A disclaimer will be added indicating site policy takes precedence. Sarah will incorporate today's discussion and give an update at the 6/23 meeting.

PROFESSIONAL APPEARANCE PPT TOPICS – Discussion

- Why follow professional appearance guidelines?

Head-to-Toe Appearance Guidelines

- Hair should be clean and secured.
- It is advised to keep jewelry to a minimum and avoid wearing items that dangle.
- Scrubs / uniforms should be well fitted. - *Undergarments should not be seen through the uniform or when reaching or bending. Uniform should be modest to the clinical environment when doing cares. Do a bend over check.*
- Ear piercings should be limited to a single earring in each ear. - *May want to have something regarding nose, brow, tongue piercings. Specify the type of piercings. Could be modified by site, environment, or discipline.*
- Dirty, stained, wrinkled, or faded uniforms are not appropriate.
- Wear closed-toed shoes. - *Shoes need to be nonpermeable, not cloth.*
- Refrain from wearing heavy perfumes, aftershave, or other strong scents.
- Tattoos should be covered if deemed offensive.
- No nail polish or artificial nails – *Some facilities do allow nail polish.*

As requested, below are related comments from today's chat.

Laura Janssen, AAH - OSHA Standard 1910.136(a) mandates that caregivers use protective footwear when working in areas where there is a danger of foot injuries due to falling or rolling objects, or objects piercing the sole, and where such caregiver's feet are exposed to electrical hazards. Closed toed shoes are required in departments and areas in which the above hazards exist including all patient care areas. In addition, OSHA requires that **protective clothing/covering must be worn that will prevent blood or other potentially infectious materials from reaching the skin.** The following is an old policy for WI caregiver appearance for Aurora: Aside from earrings, body piercing may not be worn. No other visible body piercing is allowed. This includes, but is not limited to, piercing in the tongue, nose or eyebrow. Concealing body piercing with a bandage is not acceptable.

Jenn Leonard, HSHS - **Closed toe shoes** must be worn in clinical care areas (i.e., teaching, consults, Case Management, and support services) and must be free of visible dirt and debris. Shoes and shoestrings must always be clean. **Tattoos** that are counter to the values of the organization are not acceptable and must be covered at all times.

Kelly Verhasselt, Bellin Health - Undergarments are required and should not be visible through clothing. Cuffed or hemmed capri dress pants below mid-calf are acceptable. Leggings may also be worn with long over-shirts (i.e., long sweater or dresses that fall to mid-thigh). **Footwear** must be clean, polished, and kept in good condition. Laces must be tied for safety. Shoes appropriate for the work area and job must be worn. For example, footwear for staff with patient contact may require uniform shoes or athletic shoes and closed-toed. Dress sandals and dress boots are acceptable dependent on the work area and/or job. When selecting shoes for work, keep in mind we strive to maintain a safe and patient-centered professional image. **Piercings & Tattoos** - The size, number, and location of piercings and tattoos must be appropriate for the work area and professional in appearance. Tattoos should be discretely covered whenever possible and if visible should not be offensive or distracting to patients and/or work area. Neck and face tattoos must be covered. Any patient complaint regarding an exposed tattoo must be covered going forward for that patient. The tattoo will then be sent for administrative review. A Team Leader has the authority to require piercings be removed in support of projecting a patient-centered professional image. Not appropriate are pierced brows, tongues, and anything more than a micro stud in one's nose.

NEXT MEETING

The next GGBHCA clinical subcommittee Microsoft Teams meeting will be on Friday, June 23, 8:30 to 10:00 a.m. Agenda:

1. Epic Training Update
2. Update Epic Site Specific Sheets
3. Mission & Vision (Website Home Page) – **Please send Sherri Hanrahan and/or Debbie Thompson your suggested updates prior to the 6/23 meeting.**
4. Review: Clinical Forms – **Please review the clinical forms for changes prior to the 6/23 meeting.**
5. Plan: Clinical Instructors Annual Update 8/11/2023
6. MCE Updates – Laura Janssen & Karen Ganey, AAH
7. Conflict Management for Students
8. Update: Inclusivity for Professional Expectations Mandatory Module – Sarah Greely, Prevea