

Greater Green Bay Health Care Alliance
CLINICAL SUBCOMMITTEE – MICROSOFT TEAMS MEETING MINUTES
Friday, September 23, 2022 | 8:30 AM

ATTENDEES: Scott Anderson-NWTC, AJ Bellile-NWTC, Karen Ganey-AAH, Sherri Hanrahan-Bellin College, Laura Janssen-AAH, Carrie Karcz-Bellin Health, Brian Krogh-NWTC, Jenn Leonard-HSHS, Kari Liebeck-NWTC, Jenna Liphart Rhoads-UWGB, Erin McCallum-Rasmussen University, Riley McDermid-NWTC, Melinda Rose-NWTC, Cindy Theys-NWTC, Kelly Verhasselt-Bellin Health, Ann Wasmund-Bellin College, Sherry Willems-HSHS, Kaitlin Williams-UWGB, Debbie Thompson-NWTC

CAREER FAIRS – LAURA JANSSEN, AAH

This topic was tabled for the 10/28/2022 Clinical Subcommittee meeting.

VARICELLA TITERS & ANNUAL TB TESTING – LAURA JANSSEN & KAREN GANEY, AAH

For now, there will be no changes to the GGBHCA's health requirements form. All AAH instructors and students should follow AAH's website guidelines.

AAH has a new declination form. When finalized, the new form will be added to AAH's website and MCE. Karen can send the form to instructors now, upon request.

- **If New to AAH:** Annual TB (TB Skin Test, TB Blood Test, QuantiFERON, QuantiFERON-TB Gold **or** T-Spot Test and questionnaire, then annual questionnaire)
- AAH's weekly testing, if there is a Covid exemption, is going away. A Workday module must be completed. Bellin Health is still doing weekly Covid testing. HSHS is not requiring weekly Covid testing.

CPR QUESTION – SHERRI HANRAHAN, BELLIN COLLEGE

The question was asked if American Red Cross BLS with the hands-on component be accepted and added to the health requirements form. HSHS and Bellin Health both accept American Red Cross BLS with the hands-on component. Karen will check to see if AAH's policy can be changed allowing for consistency across the health care systems. This topic will be added to the 10/28/2022 agenda.

RECAP: CLINICAL INSTRUCTORS ANNUAL UPDATE (CIAU) ON 8/12/2022

The event went well and had good comments. Only one person attended in-person, while everyone else, including some presenters, attended virtually *or* watched the recording. Members agreed that next year's CIAU will be hosted virtually, with the recorded session posted on the website. There will not be an in-person option.

REVIEW PRECEPTOR HANDBOOK & PRECEPTOR FORMS

RN PRECEPTOR HANDBOOK

Under 'RN Preceptor Responsibilities' (Page 2)

Edited: 10. Discuss progress towards meeting learning objectives with student. Provide written evaluation per course requirements. Evaluate Discuss performance jointly with student and faculty liaison.

Added: 13. Follow student related policies and procedures established by each clinical agency.

Under 'Faculty Liaison Responsibilities' (Page 3)

Edited: 1. ~~Contacts potential clinical sites~~, Establishes interest and informs student of assigned site.

Edited: 5a. Identifying learning experiences needed for the student based on course competencies/objectives and skills inventory.

Under 'Student Responsibilities' (Page 3)

Edited: 2. Changed 'You' to 'Student'.

Edited: 3. Removed 'your' from the first sentence. Changed 'your' to 'individual' in the second sentence.

Edited: 7c. Changed 'they' to 'it'.

Under 'Students MAY DO' List (Page 4)

Added: 3. 'including saline flushes'

The [RN Preceptor Handbook](#) has been updated with the above changes and as requested, added to the website as a **PDF**.

PRECEPTOR AGREEMENT FORM

There were no changes. The website form has been updated to reflect it was reviewed on 9/23/2022.

PRECEPTOR EVALUATION OF THE PRECEPTED CLINICAL EXPERIENCE FORM

There were no changes. The website form has been updated to reflect it was reviewed on 9/23/2022.

BACKGROUND CHECKS

It is important that students are honest and open when completing their Background Information Disclosure (BID) forms. Any positives are to be sent to the site for their evaluation. The [Background Approval Policy](#) and [CBC Process](#) can be found on the GGBHCA website.

EPIC TRAINING UPDATE

- There have been no new developments regarding the proposed Epic training for students going to sites other than AAH. Brian will reach out to Annie Short, of AHEC, for any further updates.
- Because more LPNs are being utilized in the acute care setting, Bellin Health's Epic team created a printable report so faculty can see what students they need to co-sign for. Kelly will also be sharing a related tips and tricks sheet when it becomes available.
- AAH has a new Epic quick start guide, with cosigning, coming out soon. Karen shared that the tip sheets will be very helpful.

MCE UPDATES – KAREN GANEY, AAH

Many schools have had placement coordinator transitions, making things challenging. The **rotational checklist** states what needs to be completed for the clinical site. Checklists vary for the different hospitals. Depending upon what sites are signed-up to match, they may not have the exact same requirements.

COVID UPDATES

Advocate Aurora Health – Fit Testing

- Fit testing is accepted from the schools as long as students are fit tested with any of AAH's three approved masks; therefore, students do not have to be fit tested at AAH. Results can be uploaded into MCE. Karen will be sending an email regarding this update.
- AAH's employee health will be hosting two training sessions regarding how to fit test. The sessions are scheduled for October and will be recorded.
- AAH's occupational health is open to fit testing students if needed. There is a cost, anywhere from \$30 to \$80, depending if an additional respiratory test is needed.
- The instructor must be fit tested, in addition to the student, if caring for Covid patients. There is always the option to *not* take care of Covid patients. Instructors need a backup plan in case there are not enough patients.

OTHER TOPICS

- Professional attire needs to be emphasized. Jenn Leonard shared that a trend they are seeing at HSHS is some new graduates coming to interviews in jeans, crop tops, etc.
- There is a critical shortage of health care workers and complicated processes with constant changes. It may be time to host a summit about how some things can be simplified. We need to start thinking about respiratory therapists, lab, imaging, and surgical techs. More of these graduates are also

needed. Scott Anderson shared the link to the [**Wisconsin 2022 Health Care Workforce Report**](#). This topic has been added to the 10/28/2022 agenda.

NEXT MEETING

The next GGBHCA Microsoft Teams meeting is on **Friday, October 28, from 8:30 to 10:00 a.m.**

- ✓ Epic Training Update
- ✓ Career Fairs – Laura Janssen, AAH
- ✓ CPR Question Follow-up – Karen Ganey, AAH
- ✓ PN Preceptor Handbook – Kari Liebeck, NWTC
- ✓ HIPAA Video – Sherri Hanrahan, Bellin College
- ✓ [**Wisconsin 2022 Health Care Workforce Report**](#) – Scott Anderson, NWTC
- ✓ Future Funding of the GGBHCA Website
 - WordPress Website Two-Year Subscription (was \$180) – **Expires April 2024**
 - WordPress Domain Registration One Year Subscription (was \$18) – **Expires February 2023**
- ✓ Due to the holidays, November and December meeting dates are TBD.