

**Greater Green Bay Health Care Alliance**  
**CLINICAL SUBCOMMITTEE – WEBEX MEETING MINUTES**  
**Friday, March 25, 2022 | 8:30 – 9:30 AM**

**ATTENDEES:** Scott Anderson-NWTC, AJ Bellile-NWTC, Christian Cottingham-Endter-AAH, Karen Ganey-AAH, Sherri Hanrahan-Bellin College, Carrie Karcz-Bellin Health, Brian Krogh-NWTC, Kristi Kuhfuss-AAH, Jenn Leonard-HSHS, Kari-Liebeck-NWTC, Heather Masters-UWGB, Melinda Rose-NWTC, Ashley Otto-Rasmussen University, Philip Taylor-NWTC, Stephanie Smith-NWTC, Cindy Van Dyke-UWGB, Kelly Verhasselt-Bellin Health, Ann Wasmund-Bellin College, Debbie Thompson-NWTC

#### **EPIC TRAINING UPDATE – BRIAN KROGH**

Members recently met to discuss training options. Epic has been contacted in an effort to get an approved training platform for GGBHA students. Brian will be following up with his Epic contact.

#### **MANDATORY MODULE UPDATES**

Since the 3/25 meeting, the mandatory modules have been updated and added to the website. Edits are as follows.

#### **HIPAA PRIVACY & SECURITY**

- Slide 13 – Added: *\*Prior to the start of the clinical rotation, review the institutional policies of your school and the clinical agency regarding social media and HIPAA. HIPPA violation fines can range up to \$50,000+.*
- Slide 18 – Added: *Students cannot access records of any patient they were previously assigned to, or deceased patients.*
- Slide 20 – Added: *\*At the end of your shift, you must also unassign your patients from the patient care team in EPIC.*
- Slide 22 – Added: *PHI information should not be transferred to or from, or stored within, any form of personal technology (e.g., personal computers, laptops, USB drives, cell phones, etc.), nor should it be shared in any form of social media (e.g., Facebook, YouTube, etc.).*
- Slide 25 – Added: *Failure to report a privacy violation is a violation.*

#### **INFECTION PREVENTION**

- Slide 15 – Added/Edited: *The CDC recommends COVID-19 vaccination. [Vaccines for COVID-19 | CDC](#)*
- Slide 67 – Added: *Fit testing and what it involves. Testing is done to confirm that a respirator fits correctly to protect the wearer from airborne particles...*
- Slide 68 – Added: *After Being Fit Tested*  
*Students MUST use the same mask (make, model, style, and size) that they were fitted to, as masks are NOT interchangeable.*  
*Follow guidelines of healthcare organizations regarding length of wear, reuse of masks, donning and doffing. Each healthcare organization will have their own requirements for fit testing. Follow the guidance of your clinical coordinator for additional information.*
- Slide 74 – Added: *\*Follow current COVID precautions when taking vital signs. This may require the use of a surgical mask, goggles, and face shield.*
- Slide 76 – Added: *\*Follow current facilities COVID precautions when completing a blood draw. This may require the use of a surgical mask, goggles, and face shield.*
- Slide 78 – Added: *\*Follow current facilities COVID precautions when caring for a patient diagnosed with c. diff. This may require the use of a surgical mask, goggles, and face shield.*
- Slide 80 – Added: *\*Follow current facilities COVID precautions when bathing a patient with TB. This may also require the use of goggles and face shield.*
- Slide 82 – Added: *\*Follow current facilities COVID precautions when working with a patient with influenza. This may also require the use of goggles and face shield.*

## PROFESSIONAL EXPECTATIONS IN THE WORKPLACE

- Slide 6 – Added: *(Retired)* to Gwen Baumel's AAH slide.
- Slide 7 – Edited Elaine Mannion's title to *Director of Nursing, Rennes Health & Rehab Center*.
- Slide 20 – Replaced Paula Hafeman's image/video with Ken Nelson's image/video for HSHS, as Paula has retired.
- Slide 21 – Replaced Paula Hafeman's image with Ken Nelson's image.

## SAFETY IN THE WORKPLACE

- Added Slide 61 – Oxygen Tank Safety:

*DO NOT use Vaseline or other petroleum-based creams and lotions on patients face or upper part of body unless you talk to the respiratory therapist or healthcare provider first. Safe products include:*

- *Aloe vera*
- *Water-based products, such as K-Y Jelly*

*Oxygen cylinders should be stored in a carrier or a stand and NEVER left free standing. If the valve post were to break off a cylinder, it can cause considerable harm to anything in its path.*

*Keep oxygen tanks away from all heat sources.*

## ADVOCATE AURORA HEALTH (AAH): HEP B

The student can request a Hep B exemption through AAH; otherwise, they have to complete the series. Schools should submit any exemptions one month in advance to be processed at AAH. Karen also shared that they are creating a new document that lists all the vaccines, with checkboxes. Karen was going to take the academic concern of the requirement back to Employee Health.

## CHANGES TO HEALTH REQUIREMENTS DURING THE ACADEMIC YEAR

For new requirements, it is difficult to implement changes during the middle of a semester. Schools need time to let incoming and current students know when changes are taking place.

## PLANNING: CLINICAL INSTRUCTORS ANNUAL UPDATE

The annual update is being planned in August 2022 at Bellin College, with options to attend in-person, virtual, or recorded. The format and times will remain the same. The PowerPoint will be updated. Each health care organization will forward the invite to their colleagues. Sherri will confirm available August date(s) and follow-up with members at the 4/22/2022 meeting.

## AAH | MY CLINICAL EXCHANGE (MCE) – KAREN GANEY

MCE is being changed to reflect the required COVID information. Students will be asked the manufacturer of their vaccine, in addition to dates of their first/second dose and booster.

Additional programs, including fit testing, are being added to MCE. Students will upload their information if they were fit tested at AAH, in addition to when it will expire.

Brand new students will be sent an email regarding how to activate their account. If they are a returning student, they can go in and change their password and then they are activated. If the student ever worked at AAH or was a previous student, they will go back to their original password.

**Karen cautioned that access requests cannot be submitted months in advance, only one month out.** She is receiving requests as far out as August and cannot fulfill them this far in advance.

## COVID UPDATES

**Bellin Health** - The State came in this week and was very focused on students and staff in general regarding their COVID testing. Students need to be sure they answer questions correctly, giving the required info. The State wants to confirm all requirements are being followed.

**NWTC** just implemented a process for students going to long-term care sites. They had three students submit. Scott Anderson thanked Kelly Verhasselt for helping review the first round with this procedure. NWTC will continue to use site specific processes.

**HSHS** has started to allow some in person meetings. **Contact Jenn Leonard if you need to schedule a post conference room, as it has become more difficult to find open rooms.**

#### **NEXT MEETING DATE/TIME/AGENDA**

The next GGBHA Clinical Subcommittee Webex meeting will be on **Friday, April 22, 2022**, 8:30 to 10:00 a.m.

Agenda:

- ✓ Planning: Clinical Instructors Annual Update (*Standing Agenda Item*)
- ✓ Epic Training Update
- ✓ AAH MCE Updates – Karen Ganey
- ✓ COVID Updates
- ✓ Next Webex Meeting Date/Time/Agenda