

Greater Green Bay Health Care Alliance
CLINICAL SUBCOMMITTEE – WEBEX MEETING MINUTES
Friday, February 25, 2022 | 8:30 – 10:00 AM

ATTENDEES: Scott Anderson-NWTC, AJ Bellile-NWTC, Christian Cottingham-Endter-AAH, Karen Ganey-AAH, Sherri Hanrahan-Bellin College, Laura Janssen-AAH, Carrie Karcz-Bellin Health, Brian Krogh-NWTC, Jenn Leonard-HSHS, Kari-Liebeck-NWTC, Amethyst Messer-Bellin Health, Ashley Otto-Rasmussen University, Annie Short-NEWAHEC, Philip Taylor-NWTC, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Christine Vandenhouten-UWGB, Kelly Verhasselt-Bellin Health, Ann Wasmund-Bellin College, Lori Wirth-NWTC, Debbie Thompson-NWTC

EPIC TRAINING

The Epic training committee will be meeting virtually on March 7 at 11:00 a.m.

MANDATORY MODULE UPDATES

Members, especially health care agency reps, are asked to create verbiage for the following topics for each of the modules. Some of the topics may require a new slide(s) be added. **Suggested updates can be emailed to Sherri Hanrahan by 3/22/2022.** Sherri will combine the thoughts and discuss them at the March 25 meeting so the modules can be finalized.

HIPAA PRIVACY & SECURITY

- Slide 18 or 19 – Students need to remember to sign themselves out of their patient care team at the end of their shift. They need to unassign their patients at the end of their shift. Students cannot access records of any patient they were assigned the previous week.
- Cell phones cannot be used unless approved.
- Advocate Aurora allows no cell phones on the unit, even for educational purposes. Cell phones are only allowed when logging into AAH's eLearnings while offsite for duo authentication purposes only.
- Provide a statement about reviewing the health care agency's handbook/institutional policy for social media.
- Slide 13 - Review the school's policy for social media, HIPAA.
- Add ANA's Social Media Principles information, as well as criminal penalties.
- Add a slide using text from the confidentiality acknowledgement form (bottom line, page 1): ***In addition, such information should not be transferred to or from, or stored within, any form of personal technology (e.g., personal computers, laptops, USB drives, cell phones, etc.), nor should it be shared in any form of social media (e.g., Facebook, YouTube, etc.).***
- Failure to report a privacy violation, is a violation.

INFECTION PREVENTION

- Slide 15 - Add that they are strongly encouraged to get vaccinated.
- Slide 66 – Fit testing is required at each facility. N95 masks and PAPRs are only worn by the individual fit tested for a health care agency's specific mask brand, model, and size.
- Slides 74, 76, 78, 80 – Add eye protection to each slide.

PROFESSIONAL EXPECTATIONS IN THE WORKPLACE

- HSHS will be rerecording Paula Hafeman's video.
- For now, 'Retired' can be added to Paula Hafeman and Gwen Baumel's videos.
- Elaine Mannion's title can be updated on her video: Director of Nursing | Rennes Health & Rehab Center

SAFETY IN THE WORKPLACE

Slide 60 – Add a note regarding oxygen and the transporting of medical gasses.

CLINICAL PLACEMENT SOFTWARE UPDATE – KAREN GANEY

Karen is working diligently and following up with everyone. They continue to find things that have been delaying access and are working on an automated student builder. The Epic templates were corrected so this should speed the process. Additional access to Epic accounts are being sent today.

- Laura Janssen sent the fall dates with deadlines.
- Students who are also AAH employees are having difficulty accessing their account. They have been needing to change their password, using the same password as a student and an employee. This will allow everything to sync.
- The eLearnings are the same for employees as students. If a student is also an employee, they do not have to redo AAH's Epic eLearnings.
- They have cleaned up the individuals that were missing in MCE for spring. AAH continues to move forward and appreciates everyone's patience.

WORDPRESS INVOICES FOR GGBHA WEBSITE

Scott Anderson, NWTC, has offered to fund the WordPress website (two years \$180) and domain registration (one year \$18) invoices. As a greater group, members need to decide how the website and domain invoices will be funded in the future. This topic will be added as a standing agenda item for the October 2022 Clinical Subcommittee meeting.

IMPORTANT FUTURE INVOICE DATES

WordPress Website Two Year Subscription – Expires April 2024

WordPress Domain Registration One Year Subscription – Expires February 2023

COVID UPDATES

Bellin Health – Update from Kelly Verhasselt on 3/7/2022: The following is information received from their employee health late last week.

After further review, use of the ServiceNow app would require more setup than use of the SurveyMonkey app. Bellin College faculty use the SurveyMonkey app via QR Code or iPad kiosks at BMH. The survey has been edited to read "Student or Faculty". This way all school relations (students, faculty) will stay in one bucket of data, rather than having part of Bellin College use Service Now. For students/faculty who are Bellin Health Employees, they should be using the ServiceNow app (as they should have been doing for months now).

Please note that many of their departments are having trouble finding preceptors for Bellin Health's new hires, in addition for preceptor led students.

NWTC is grateful for the hospital partners that have processed their student exemptions. The College is considering changes to its policies and exemption process. They will consider inventing their own exemption process, modeling it after other health care agencies. They would like to know where the sites stand regarding student exemptions and are not asking any of them to do anything differently. NWTC will comply with what the sites desire in this regard.

UWGB – Documenting Boosters

Chris Vandenhouten asked how the academic partners are documenting boosters in CastleBranch. UWGB is not accepting a vaccination card as proof, due to the availability of fake cards. Scott shared that NWTC is in the process of setting this up in CastleBranch and was given two options for this documentation. Within the next couple of weeks, NWTC will likely have a process for students to upload their booster information. They will share the options they were given by CastleBranch and their decision/process with Chris.

NEXT MEETING DATE/TIME/AGENDA

The next GGBHA Clinical Subcommittee Webex meeting will be on **Friday, March 25, 2022**, 8:30 to 10:00 a.m.

Agenda:

- ✓ Planning: Clinical Instructor's Orientation (*Standing Agenda Item*)
- ✓ Mandatory Modules - Review of Submitted Updates
- ✓ Epic Training Update
- ✓ Clinical Placement Software – Karen Ganey
- ✓ COVID Updates
- ✓ Next Webex Meeting Date/Time/Agenda